



## **Schedule of Fees - 2021**

All fees are exclusive of VAT (except where indicated) and VAT will be added where applicable.

### **Membership Fees – SCIO International Well Control Forum**

<b>Membership Fees</b>	
Membership fee - New Member	£375 / €485 / \$562.50
Membership fee – Annual Renewal	£226 / €267 / \$339

### **Assessment Fees**

<b>Assessment Fees (per candidate)</b>	
Paper assessment fee	£110 / €132 / \$165
Online assessment fee	£80 / €96 / \$120
Resit fee (returning resit only)	£20 / €24 / \$30

For paper assessments, courier costs (delivery from IWCF to the invigilator and from the invigilator back to IWCF) will be charged. These costs are variable dependent on the weight/dimension of the package and the location of the centre.

Printing costs - local printing of assessment papers may be done in limited circumstances. The cost will be chargeable to the centre and are variable dependent on the location of the centre and the number of assessments printed.

Invigilation fees are variable. They will remain at the current level, unless otherwise notified.

For invigilated digital assessment pilot sessions, a fee of £115 / €138 / \$172.50 per session will be charged.

### **Accreditation Fees**

<b>Accreditation Fees – New Centre</b>	
Primary Centre*	£2,500 / €3,000 / \$3,750
Associate Centre	£1,500 / €1,800 / \$2,250
Upgrade (Associate to Primary)	£1,000 / €1,200 / \$1,500
Administration fee**	£200 / €240 / \$300

<b>Accreditation Fees – Annual Renewal</b>	
Primary Centre	£995 / €1,194 / \$1,492.50
Associate Centre***	£495 / €594 / \$742.50



Digital assessments pilots are essential for all Primary and Associate centres in 2021, this includes new, transitioning and change of locations. For invigilated digital assessment pilot sessions, a fee of £115 / €138 / \$172.50 per session will be charged.

\* Fifty percent of the primary centre accreditation fee is payable on application and is non-refundable.

\*\* The Administration fee will be charged when a centre makes a change to their accreditation. This will include, but is not limited to, change of location, change of name or where a primary centre with an existing associate centre applies to have a new associate centre accredited.

\*\*\* Please note only one associate centre renewal fee will be charged regardless of the number of associate centres that are renewed.

### **Audit Fees**

<b>Audit Fees</b>	
Audit fee	£2,500 / €3,000 / \$3,750

The audit fee is payable on initial accreditation and for all surveillance audits. All primary and associate centres are subject to audit.

The audit fee is also payable when a centre requires a re-accreditation audit following suspension.

Where the accredited training centre requests a cancellation or change to the agreed audit date, the following will be charged:

- Cancellation/Rescheduling on the day of the agreed audit = 100% of IWCF's current audit fee
- Cancellation/Rescheduling within 10 days of the agreed audit date = 90% of IWCF's current audit fee
- Cancellation/Rescheduling over 10 days of the agreed audit date = any unrecoverable costs incurred or 50% of the audit fee whichever is greater.

Where additional in-country costs are incurred, these will be recharged to the centre in addition to the audit fee. Such costs could include, but are not limited to, interpreter services, security services, etc.

### **Training Course Fees\*\*\*\***

<b>Training Course Fees (per candidate)</b>	
Assessor Training	£1,800 / €2,160 / \$2,700
Train the Trainer	£900 / €1,080 / \$1,350

\*\*\*\* For training courses hosted in the UK, the course fee is inclusive of VAT.

### **Certificate Replacement Fees**

<b>Paper Certificate Replacement Fees (per certificate)</b>	
Paper certificate replacement fee	£50 / €60 / \$75